

Underbond Movements (Sea Cargo) – A Quick Guide

OVERVIEW

An underbond movement request (UBMR) must be made before moving cargo subject to Customs control. These requests contain detailed information about the goods that are to be moved, for example:

- the identifier and voyage number of the vessel carrying the cargo
- the establishment:
 - where the cargo was/will be discharged,
 - from which the underbond movement will originate
 - to which the underbond movement is destined
- the line or lines of cargo that are to be moved
- the reason the cargo is being moved
- how the cargo will be moved.

A UBMR may be made to move goods for one of the following reasons:

- delivery to final destination
- deconsolidation (mandatory for consolidated cargo)
- other movement
- movement of 'time-up' goods to a s79 warehouse
- transshipment
- movement for AQIS purposes

A UBMR can be lodged in the ICS at any time after the related cargo report has been lodged, irrespective of where the UBMR is in the sequence of underbond moves. This allows different cargo reporters to lodge UBMRs for different stages in the movement of the same cargo. The ICS uses a 'chaining' process to ensure the cargo can be tracked. UBMRs can be lodged in any order within a 'chain'. Once a UBMR is validated and processed, its state will be reflected in the status of the Cargo Report. Valid UBMR states are:

- Stored—the UBMR is stored awaiting a request to move the cargo to the originating destination for this request
- Chained—the UBMR is linked to a request to move the cargo to the originating destination for this request, however an earlier UBMR in the sequence is missing
- Approved—underbond movement of the goods is approved; this may be subject to certain conditions
- Acquitted—the goods have been reported as having arrived at the destination establishment
- Withdrawn—the UBMR has been withdrawn by the requestor.

The movement condition of a UBMR is established via existing information from the cargo report or as a result of Customs/AQIS risk assessment of the UBMR.

Movement conditions that can be assigned to a UBMR are:

- No movement allowed
- Single movement allowed
- Movement allowed.

LOGGING AN UNDERBOND MOVEMENT (SEA)

1. From the main menu, click on **Imports**, click on **Underbond** and then click on **Create Sea**.

The **Underbond Movements Create** screen displays.

2. Complete the required details (refer to Table 1 for field descriptions).

Table 1 - Header fields (shaded fields are mandatory)

Field	Action/input required
Vessel ID	Enter the identifier of the arriving vessel. This may be either a Lloyds' number or a Customs ship number.
Voyage No	Enter the voyage number. The voyage number is the number that identifies a particular voyage for a vessel as assigned by the vessel operator.
Responsible Party ID	Enter the identifier of the party for whom the cargo is being reported. The identifier is either an Australian Business Number (ABN) or Customs Client Identifier (CCID).
Discharge Establishment ID	Enter the identifier of the establishment at which the cargo is/was discharged. Note: mandatory for the first underbond movement.
Originating Establishment ID	Enter the identifier of the establishment from which the underbond is to originate.
Request Reason	Click on the drop-down button and select the reason the underbond movement has been requested.
Destination Establishment ID	Enter the identifier of the establishment for which the underbond cargo is destined.
Mode of Movement	Click on the drop-down button and select the method by which the cargo is being moved.
Transshipment Overseas Destination Port Code(s)	Enter the UNLocode of the port(s) of the overseas destination if the underbond cargo is being transhipped.
Movement Vessel ID	Enter the identifier of the international vessel carrying the underbond cargo. Note: Mandatory where mode of movement is IVS - international vessel, otherwise not allowed.

Underbond Movements (Sea Cargo) – A Quick Guide

Field	Action/input required
Movement Voyage No	Enter the voyage number of the international vessel carrying the underbond cargo. Note: Mandatory where mode of movement is IVS - international vessel, otherwise not allowed.
Overseas Routing Port Code	Enter the UNLocode of the overseas ports of call visited by the international vessel carrying the underbond cargo. Note: Mandatory where mode of movement is IVS - international vessel, otherwise not allowed.

3. Click on the **Add Line** button.

The **Underbond Movements Add Line** screen displays.



4. Complete the line details (refer to Table 2 for field descriptions).

Table 2 - Line fields

Field	Action/input required
Cargo Type	Click on the drop-down button and select the type of cargo that is being reported.
Container No	Enter the container number.
Unique Consignment Reference No	Enter the unique reference number used to identify the consignment in commercial documents and messages.
Ocean Bill of Lading	Enter the ocean bill of lading.
House Bill of Lading	Enter the house bill of lading.
Number of Packages	Enter the number of packages. This is the number of packages per consignment packed in such a way that they cannot be divided without first undoing the packing. Note: for FCL cargo, enter '1'.
Package Type	Enter the type of packaging used to transport the goods, eg barrels, cartons or pallets. Note: Mandatory for non-containerised cargo, otherwise not allowed.

5. Click on the **OK** button.

The **Underbond Movements Create** screen displays.

4. Click on the **Submit** button.

The **Underbond Movements View** screen displays.

SEARCHING FOR AN UNDERBOND MOVEMENT (SEA)

1. From the main menu, click on **Imports**, click on **Underbond** and then click on **Search Sea**.

The **Underbond Movements Search** screen displays.

2. In the **Select a Search Combination** field, click on the drop-down button and select one of the options on which to base the search.

3. Enter the relevant details in the mandatory fields, based on the search combination selected.

4. Click on the **Search** button.

If more than one record is found, the **Underbond Movement List** screen displays.

5. Click on a hyperlink in the Vessel ID column.

If one record is found, or you selected a hyperlink in the Vessel ID column on the Underbond Movement List screen, the **Underbond Movement View** screen displays.

6. Click on a hyperlink in the State column.

The **Underbond Movements View Line** screen displays.

Underbond Movement Requests can also be viewed by selecting the hyperlink on the Sea Cargo Report View screen.

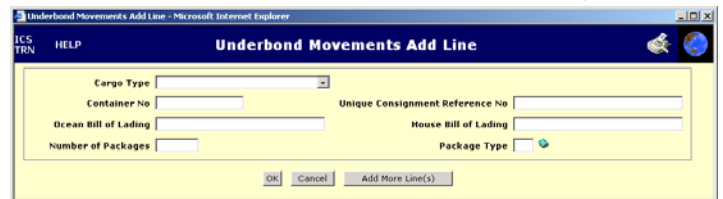
ADDING A LINE TO AN UNDERBOND MOVEMENT (SEA)

1. From the Underbond Movements View screen, click on the **Add Lines** button.

The **Underbond Movement Add Lines** screen displays.

2. Click on the **Add Line** button.

The **Underbond Movements Add Line** screen displays.



3. Complete the line details (refer to Table 2 for field descriptions).

4. Click on the **OK** button

5. To delete a line, select the appropriate checkbox for the line to be removed from the Remove Line column.

The **Underbond Movement Add Lines** screen redisplay.

6. Click on the **Submit** button.

Note: any lines marked for deletion will be removed when the Underbond Movement Add Lines screen is submitted.

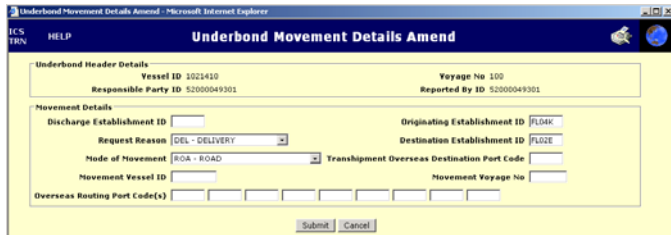
The **Underbond Movement View** screen displays with the updated details.

Underbond Movements (Sea Cargo) – A Quick Guide

AMENDING AN UNDERBOND MOVEMENT (SEA)

1. From the Underbond Movement Details View screen, click on the **Amend Movement Details** button.

The **Underbond Movement Details Amend** screen displays.



The following fields can be amended:

- Discharge Establishment ID
 - Originating Establishment ID
 - Request Reason
 - Destination Establishment ID
 - Mode of Movement
 - Transhipment Overseas Destination Port Code
 - Movement Vessel ID
 - Movement Voyage No
 - Overseas Routing Port Code(s).
2. Make the required changes to the underbond movement.
 3. Click on the **Submit** button.

The **Underbond Movement Request View** screen displays with the updated details.