



## Accessing sea establishment information by sea depots when outturning import cargo – A Handy Hints Guide

### Overview

This guide provides Sea Depot operators with an understanding of what information can be supplied by the Integrated Cargo System (ICS) to assist them in outturning import cargo moved underbond into their premises. This information can be supplied in either EDI (software package) or Customs Interactive (CI) formats.

### Background

All cargo moved underbond to Section 77g Depots must be outturned as determined by Section 64ABAA of the *Customs Act 1901*. Depot operators are required to outturn any cargo that is surplus to or short landed against, what has been reported to Customs in a Sea Cargo Report.

Sea Depot operators traditionally use freight forwarder's paper work to unpack, record and identify any anomalies when outturning cargo. Many Sea Depots do not report or lodge sea cargo reports in the ICS. As a result there are difficulties in correctly identifying cargo, reporting errors and differentiating between Parent Bills and House Bills.

### CI changes to the Establishment / Depot Search List Screen

When CI users interrogate the Establishment / Depot Search List Screen they will be able to access derived Sea Cargo details for cargo moved underbond to their premises. These details are available via the C/G Type column against each line of cargo displayed.

### Description of the EDI Model

This new process model allows Depot Operators to retrieve sea cargo information on an ad hoc basis via a simple "Query" transaction.

There will be three new messages developed to meet the EDI solution.

These messages will be:

- **SEQ:** This message is a Sea Cargo Establishment Query. It is initiated by the Depot Operator to retrieve information about cargo being moved underbond to their premises. If all validation of the SEQ is accepted, a SEI (Sea Cargo Establishment Information) transaction will be generated and transmitted to the SEQ message owner.
- **SEQR:** This message is a Sea Cargo Establishment Query Response. This message will be generated and transmitted, if the SEQ has caused a transaction rejection or any advices, such as no records found against query criteria. When there is a SEQR there will be no SEI.
- **SEI:** This message is a Sea Cargo Establishment Information message, displaying cargo report details based on selection criteria.

**Note:** the visual display and presentation of these messages is dependent upon the layout and design of each client's specific software package.



These new CI and EDI messages will be made available to Sea Depot operators on 25 March 2009 when delivered in ICS Release 9.4.03. These are solicited messages that must be requested by the Depot Operator. These messages and the information supplied have been developed in agreement between Industry and Customs & Border Protection.

### Sea Cargo Establishment Information

Derived Field	Description	EDI	CI
Vessel Id	Displays the Vessel Id quoted on the sea cargo report	✓	✓
Voyage Number	Displays the Voyage number of the vessel on the sea cargo	✓	✓
Consignee Name	The first line of the consignee field (e.g. Mr Brown)	✓	✓
Goods Description	Displays goods description (e.g. sporting goods)	✓	✓
Number of Packages	Displays the numerical number of packages (e.g.15)	✓	✓
Package Type	Displays how the cargo is packed (e.g. boxes, cartons)	✓	✓
Marks & Numbers	Marks & Numbers of the cargo (e.g. 'nappies junior 16kg44')	✓	✓
Container No	Container number (e.g. XTRU7609877). N/A for break bulk	✓	✓
Ocean Bill	Ocean Bill number on cargo report (e.g. MSCUWI366607)	✓	✓
House Bill	House Bill number on cargo report (e.g. PMXB32007)	✓	✓
Cargo Type	Cargo Type used on cargo report (i.e. FCL, FCX, LCL or B/B)	✓	✓
Gross Weight	Gross Weight reported on cargo report (e.g. 762.58 KG)	✓	✓
Net Weight	Nett Weight reported on cargo report (e.g. 862.58 KG)	✓	✓
Cargo Volume	Cargo Volume reported on the cargo report (e.g. 42.5 CU)	✓	✓
Outturn Result	Displays if cargo has been Outturned or not & result	✓	✓
F/F Indicator	Displayed F/F indicator for LCL cargo identifies a Parent Bill	✓	✗
Movement Mode	Displays how the cargo is being moved (e.g. road, rail)	✓	✗
ABN of U/B party	Displays ABN of U/B Requesting Party (e.g. 66015286036)	✓	✗



### **Recommended Use**

The following is a recommended or advised procedure for the use of this new message when outturning underbond cargo. While a request can be made at any time and is available once an underbond is approved to move to the requesting premise, (either EDI or CI) the following is recommended;

#### Container Deconsolidation

- When a container physically arrives at a Depot for deconsolidation via an underbond request then the Depot operator submits an SEQ (search parameters derived from the approved underbond) to retrieve the SEI for that container.
- Note: the retrieval process will vary depending on the client's software / EDI package or whether they are using the CI diagnostic.\*
- Search by Vessel, Voyage and Container Number (EDI).
- A receipt outturn "R" is submitted to acquit the underbond movement.
- The unpack outturn must be submitted to Customs no later than twenty four (24) hours after the deconsolidation has been completed.
- It is only mandatory to outturn the lowest level bills.
- LCL Parent Bills can be identified by the existence of a freight forwarder indicator or the existence of a "SUBUBMOV" status.
- Any damage, pillage, shortage or surplus must be recorded.
- Once the deconsolidation is complete and the unpack submitted there is no need for the Depot operator to request further SEI messages for the container.

#### LCL Cargo from another Depot

- When LCL cargo is received at a Depot after being previously deconsolidated, then the Depot operator submits an SEQ to retrieve the SEI for that LCL line of cargo.
- Search by Vessel, Voyage, Container Number, Ocean Bill and House Bill (EDI).
- Any damage, pillage, shortage or surplus must be recorded.
- A Receipt Outturn is then lodged for the LCL cargo.



**Australian Government**

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Border Protection Service**

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Break Bulk cargo

- When Break Bulk cargo is received at a Depot, then the Depot operator submits an SEQ to retrieve the SEI for that Break Bulk cargo.
- Any damage, pillage, shortage or surplus must be recorded.
- A Receipt Outturn is then lodged for the Break Bulk cargo.

Container moving Underbond but not being deconsolidated

- When the container arrives a Receipt Outturn is all that is required to be lodged.
- SEQ functionality is available if the Depot operator has any queries about the container.

**\* Note: CI Search criteria slightly different – see following CI Guide.**

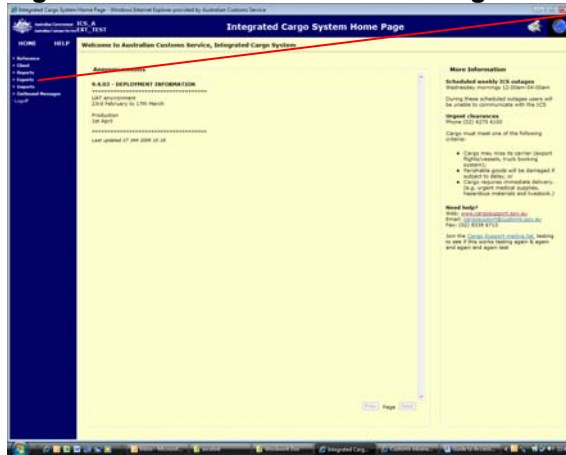
**AUSTRALIAN CUSTOMS AND BORDER PROTECTION SERVICE**

For more information email [cargosupport@customs.gov.au](mailto:cargosupport@customs.gov.au) or phone 1300 558 099



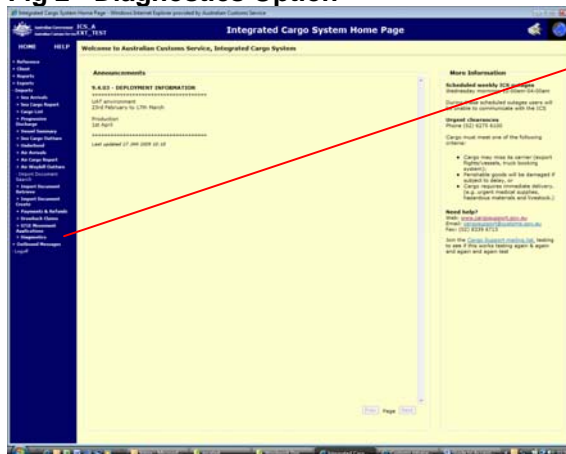
## Customs interactive (CI) Guide for accessing sea cargo information

**Fig 1 - Customs Interactive Home Page**



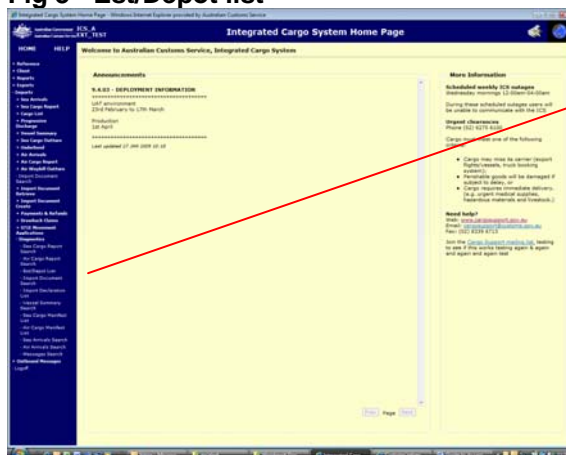
Select the Imports category option from the main menu.

**Fig 2 - Diagnostics Option**



Select the Diagnostic option from the expanded Imports menu.

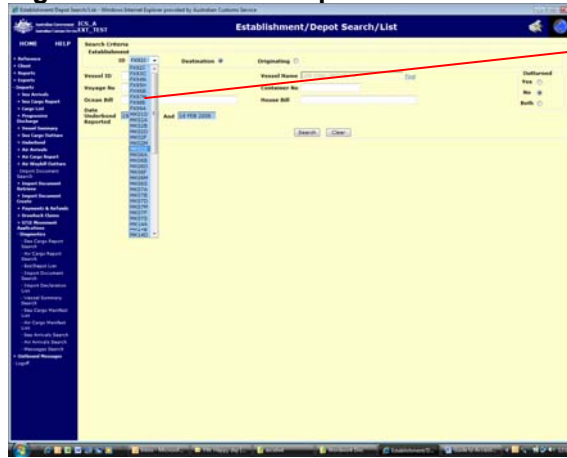
**Fig 3 - Est/Depot list**



Select the Est / Depot List from the expanded Diagnostic menu.



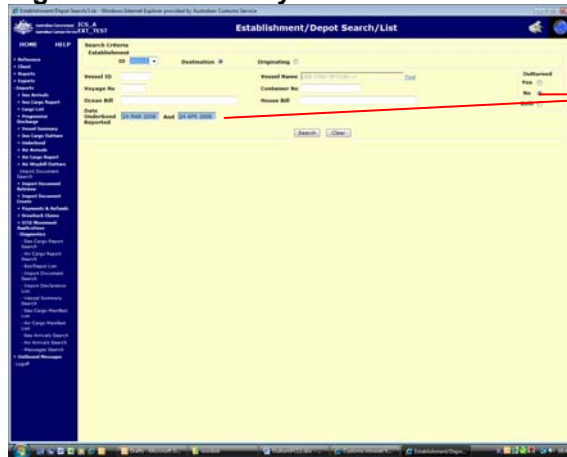
**Fig 4 - Establishment/Depot Search List**



Select the Est/Depot List from the expanded Diagnostic menu

If a client has multiple establishments, they can select the establishment they require.

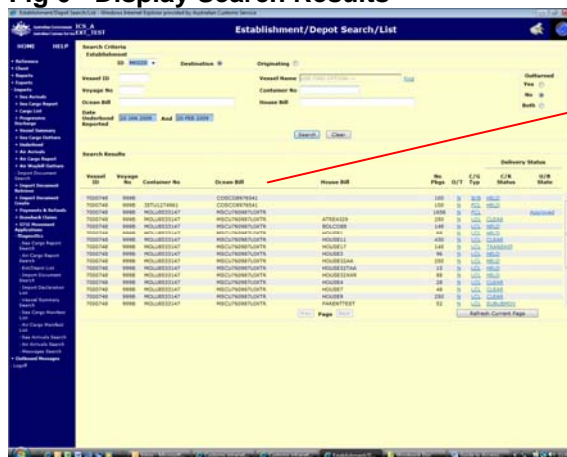
**Fig 5 - Filter search by outturn 'NO' and date range**



Client wishes to identify cargo they have not out turned.

Select the Outturned "No" button and search by selected date range (maximum of 30 days).

**Fig 6 - Display Search Results**



Screen displays details of cargo that has not been out turned for the selected period.

Cargo Report information is derived from the approved underbond.

It is recommended to retrieve cargo report information once the depot physically receives the container or cargo in their premises.



## Scenario 1

**Fig 7 - Search results for container MOLU8533147**

House ID	House No.	Container No.	House Bill	House No.	No. Packages	C/G Type	Industry Status
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE32A	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE9	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE11	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE17	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE20A	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE20B	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE21	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE22	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE23	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE24	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE25	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE26	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE27	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE28	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE29	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE30	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE31	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE32	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE33	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE34	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE35	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE36	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE37	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE38	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE39	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE40	250	U	Unpacked

Depot receives container MOLU8533147 and prepares to start unpack.

Select the outturned “no” button for container MOLU8533147.

All the bills reported in the ICS for container MOLU8533147 are displayed.

**Note:** if the cargo has **not** been reported at the time of the enquiry it can not be displayed.

Client can view cargo details to assist in unpack.

Client commences unpack.

**Fig 8 - Search results for container MOLU8533147**

House ID	House No.	Container No.	House Bill	House No.	No. Packages	C/G Type	Industry Status
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE32A	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE9	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE11	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE17	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE20A	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE20B	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE21	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE22	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE23	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE24	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE25	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE26	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE27	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE28	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE29	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE30	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE31	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE32	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE33	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE34	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE35	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE36	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE37	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE38	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE39	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE40	250	U	Unpacked

Depot has two bills (House32AA and House9) with the same number of packages (250) and cannot identify them correctly from the freight forwarder documents supplied.

Select the outturned “Both” button for search against container MOLU8533147.

Both House Bills with 250 packages displayed.

**Fig 9 - Search for cargo report details**

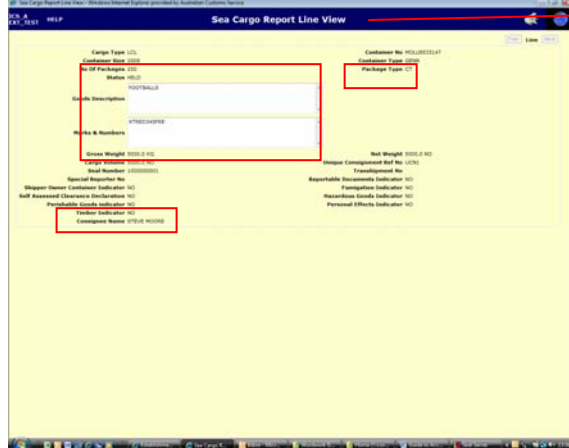
House ID	House No.	Container No.	House Bill	House No.	No. Packages	C/G Type	Industry Status
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE32A	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE9	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE11	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE17	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE20A	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE20B	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE21	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE22	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE23	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE24	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE25	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE26	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE27	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE28	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE29	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE30	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE31	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE32	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE33	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE34	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE35	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE36	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE37	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE38	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE39	250	U	Unpacked
7000740	9999	MOLU8533147	MOLU7898765432	HOUSE40	250	U	Unpacked

Go to the C/G Type.

Select the LCL hyperlink for House Bill HOUSE32AA.



**Fig 10 - Sea Cargo Report Line View Screen**



Sea Cargo Report Line View screen for House Bill HOUSE32AA displays.

Depot is provided with the following;

Cargo Status (HELD)

Goods Description (FOOTBALLS)

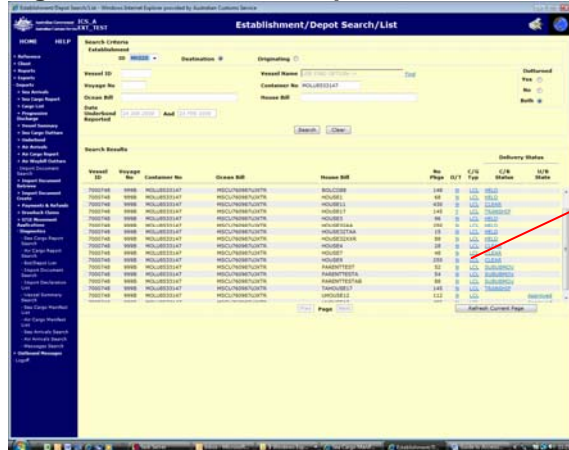
Marks & Nos (XTRED345FRE)

Consignee Name (STEVE MOORE)

Number of Packages (250)

Package Type (CT – cartons) & Weight.

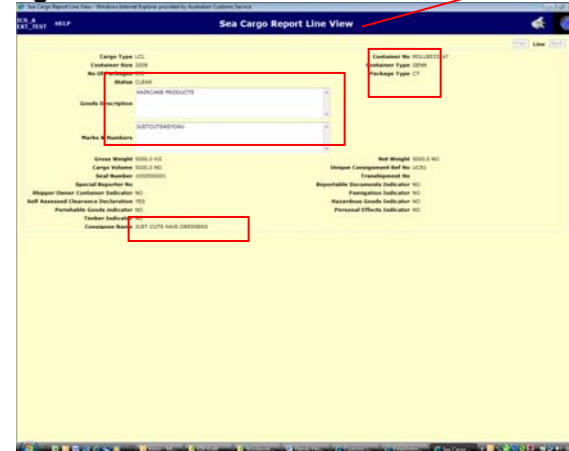
**Fig 11 - Return to Est / Depot Search Screen**



Go to the C/G Type.

Select the [LCL](#) hyperlink for House Bill HOUSE9 which also has 250 packages.

**Fig 12 – Sea Outturn Line Create screen**



Sea Cargo Report Line View screen for House Bill HOUSE9 displays.

Depot is provided with the following;

Cargo Status (CLEAR), this assists in identifying which cargo can be released.

Goods Description (HAIRCARE PRODUCTS).

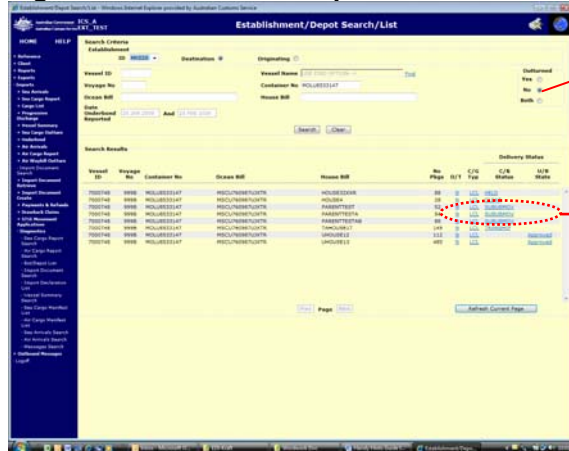
Marks & Nos (JUSTCUTSASYDAU).  
 Consignee Name (JUST CUTS HAIR DRESSERS).

Package Type (CT – cartons) & Weight.

Depot has identified both House Bills individually and can now complete outturns.



Fig 13 - Return to Est / Depot Search Screen



Depot operator searches for remaining cargo not outturned against container MOLU8533147.

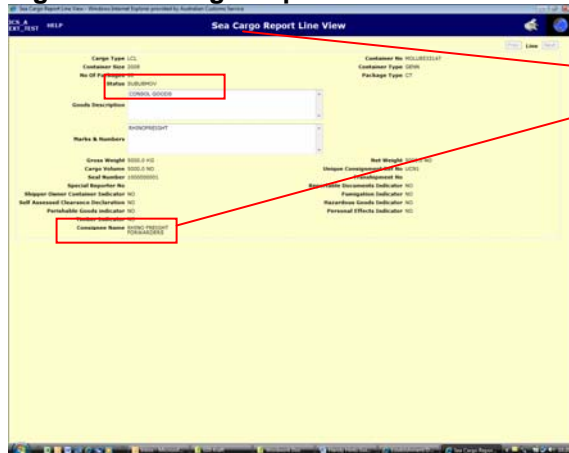
Three LCL House Bills have a status of "SUBUBMOV".

This indicates that these bills are Parent Bills.

It is **not** mandatory to Outturn Parent Bills.

Depot operator selects the [LCL](#) hyperlink for House Bill PARENTTESTAB.

Fig 14 - Sea Cargo Report Line View Screen



Sea Cargo Report Line displays for House Bill PARENTTESTAB.

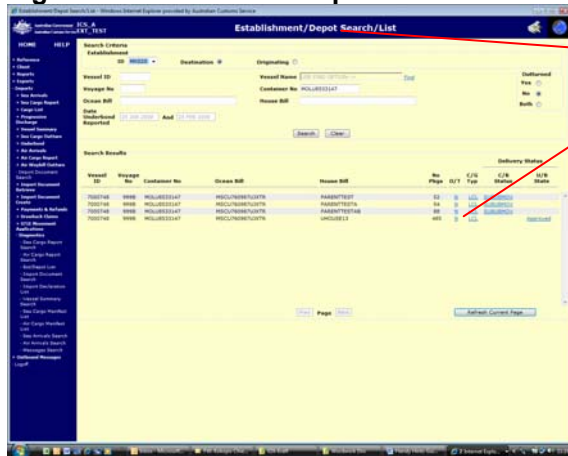
LCL Parent Bills can be identified by a "SUBUBMOV" status.

A Consignee Name which is a freight forwarder is also a good indicator that the bill in question is a Parent Bill.



## Scenario 2

Fig 15 - Return to Est / Depot Search Screen

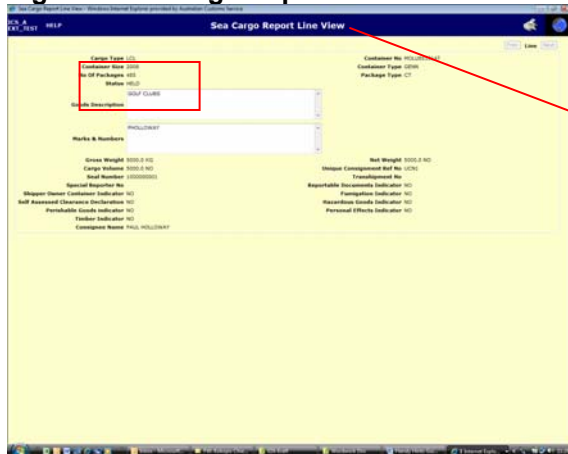


Depot operator unpacks House Bill UHOUSE13 which is approved to move underbond to an interstate depot.

Depot operator locates an additional twenty (20) packages of umbrellas not listed on freight forwarders paperwork.

Depot operator selects the [LCL](#) hyperlink under C/G Type for House Bill UHOUSE13.

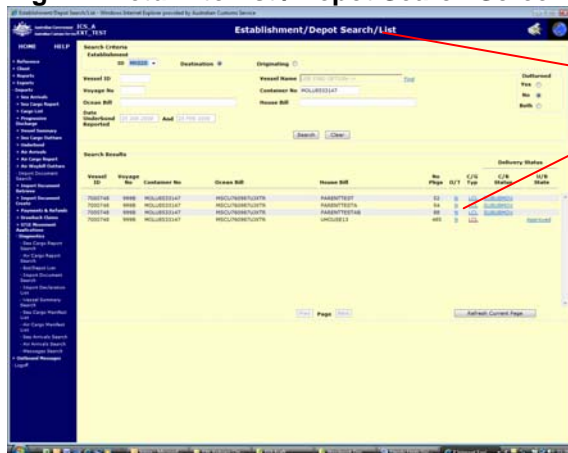
Fig 16 - Sea Cargo Report Line View Screen



Sea Cargo Report Line displays for House Bill UHOUSE13.

Information displayed shows the 485 packages of golf clubs only reported into the ICS.

Fig 17 - Return to Est / Depot Search Screen



Depot operator returns to the Est / Depot Search / List screen.

Select the Outturned "No" Button.

Depot operator selects the [N](#) hyperlink for House Bill UHOUSE13



**Fig 18 - Sea Outturn Line Create screen**

Sea Cargo Outturn line automatically defaults to line selected (UHOUSE13).

For an Unpack Outturn populate date and time container arrived into premise  
Select underbond indicator “U”.

Select Receipt / Unpack indicator “U”

Populate date and time line was unpacked.

Select Cargo type of LCL.

Select Outturn Result which is surplus.

Populate Number of Packages, Package Type, Damage and Pillage Indicators.

Populate Goods Description.  
Click on “OK” Button.

**Fig 19 - Sea Cargo Outturn Amend Screen**

Sea Cargo Outturn Amend Screen appears.

Click on “Submit” Button.

**Fig 20 - Sea Cargo Outturn Line View Screen**

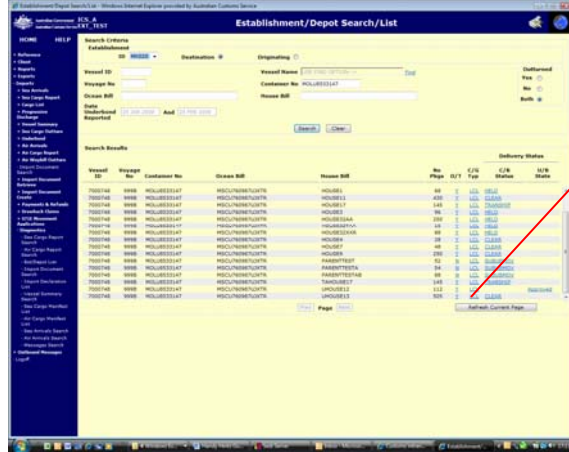
Sea Cargo Outturn Line View Screen displays.

Surplus Outturn result displays.



### Scenario 3

Fig 21 - Return to Est / Depot Search Screen



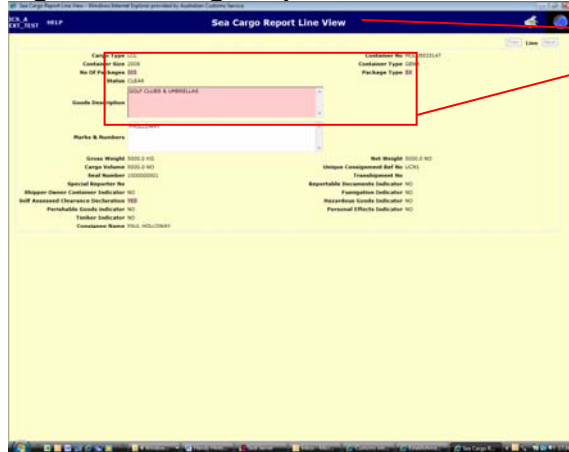
Freight forwarder contacts Depot operator and informs them that they made an error with the original cargo report and have amended it.

Select the outturned "Both" button for search against container MOLU853147

Depot operator goes to the C/G Type.

Select the LCL hyperlink for House Bill UHOUSE13 which now shows 505 packages.

Fig 22 - Sea Cargo Report Line View Screen



Sea Cargo Report Line View screen appears.

Amended fields are displayed and highlighted. Number of packages has been amended to 505.

Goods description amended to read GOLF CLUBS & UMBRELLAS.

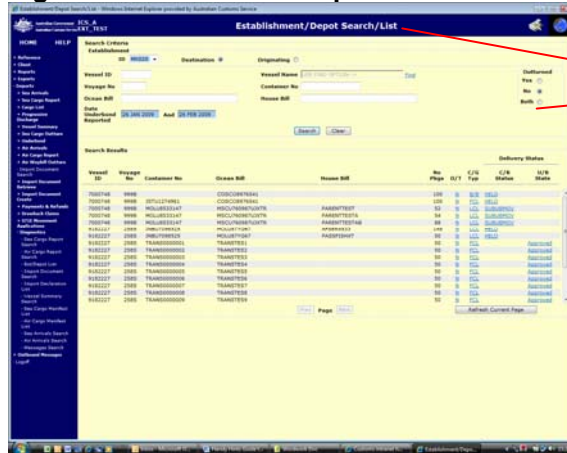
Package type has been amended to BX (Boxes).

**Note:** If the unpack of the container or cargo has been completed there is no need to amend the original out turn.



### Scenario 4

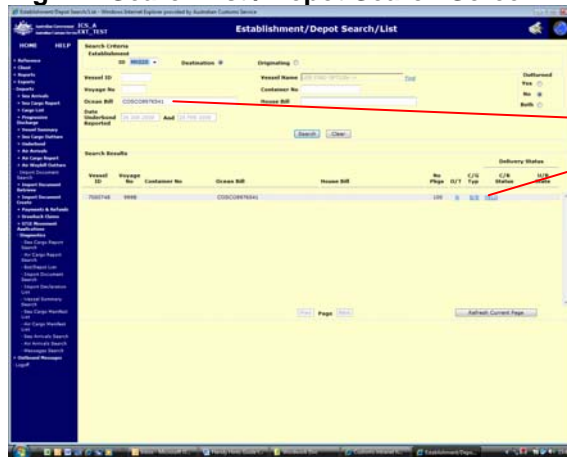
**Fig 23 - Return to Est / Depot Search Screen**



Depot needs to Outturn some Break Bulk cargo.

May search for cargo not outturned for a certain timeframe...  
 ...or if Bill details are known can search by those.

**Fig 24 - Search Est / Depot Search Screen**

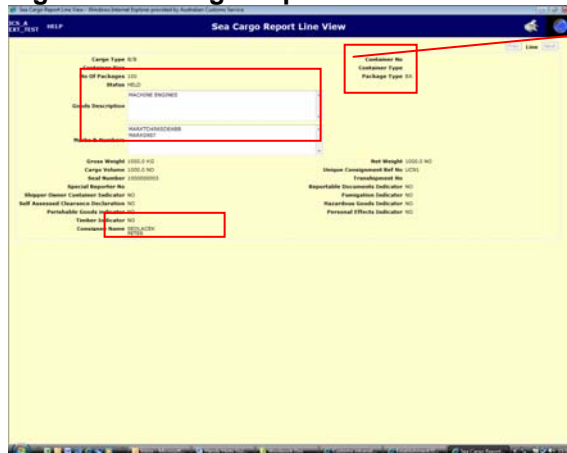


Search by Ocean Bill (MOLU87YG67) for Break Bulk cargo.

Depot operator goes to the C/G Type.

Select the [B/B](#) hyperlink cargo information.

**Fig 25 - Sea Cargo Report Line View Screen**



Sea Cargo Report Line View screen appears.

Cargo Type displays as B/B (Break Bulk).

Number of packages, Goods Description, Marks & Numbers and Consignee Name display to assists Depot operator in Outturn.

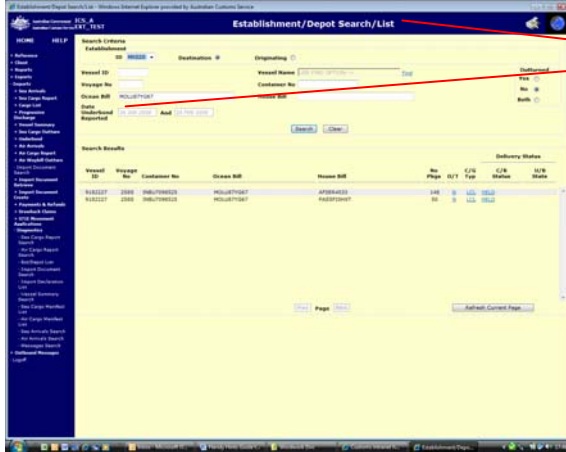
Depot should lodge a RECEIPT Outturn as Break Bulk cargo can not be unpacked.

Note Marks & Numbers field must be populated for B/B Outturns



## Scenario 5

Fig 26 - Use Est / Depot Search / List Screen

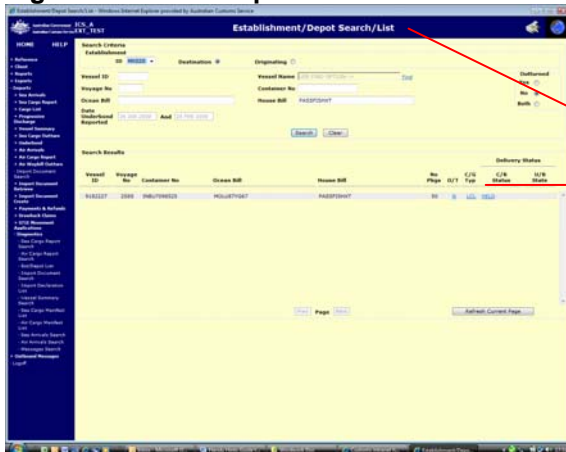


Depot operator receives two lines of cargo that are a 2<sup>nd</sup> leg underbond move and have been deconsolidated previously at another depot.

The Establishment List screen shows that two house bill lines have been approved to move underbond to their premises.

When deconsolidated House Bills are moved underbond searches can be done against Container Number, Ocean or House Bill Number or a combination of all three **via the interactive (CI) only**.

Fig 27- Use Est / Depot Search / List Screen

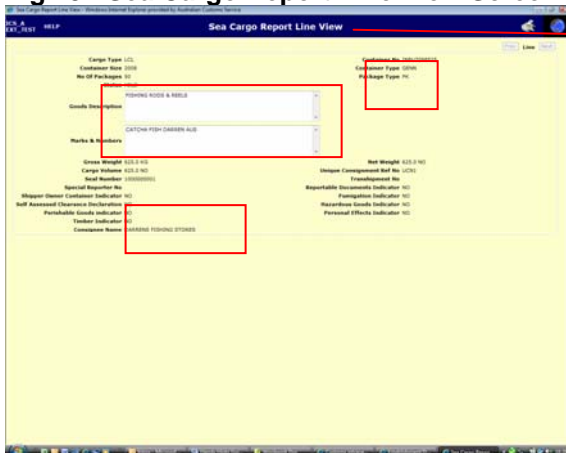


Depot operator searches against House Bill Number PASSFISHXT.

Clicks on [C/G](#) Type.

Select the [LCL](#) hyperlink for House Bill UHOUSE13 which now shows 505 packages.

Fig 28 - Sea Cargo Report Line View Screen



Sea Cargo Report Line View screen appears.

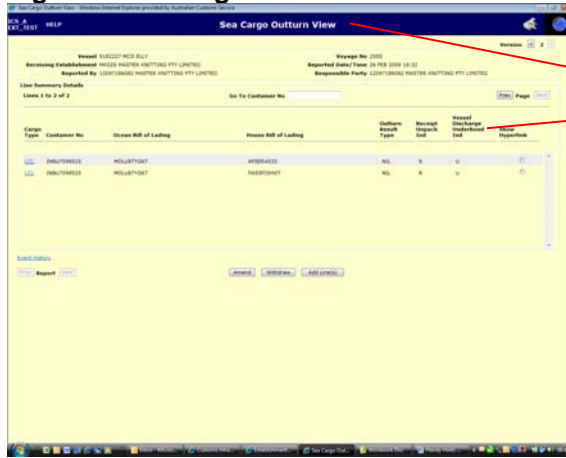
Number of packages, Goods Description, Marks & Numbers and Consignee Name displays to assist Depot operator in Outturn.

Depot lodges a RECEIPT Outturn for the LCL cargo as it was previously deconsolidated (unpacked) at another Depot before this line of cargo was moved underbond to this Depot.





**Fig 32 – Sea Cargo Outturn View**



Sea Cargo Outturn Screen appears.

Receipt Outturns for House Bills are displayed.